

APPLICATION FOR EMPLOYMENT



NAME:

POST APPLIED FOR:

REFERENCE (office use only):

Imexpart Limited

Links 31, Willowbridge Way, Whitwood,
Castleford, West Yorkshire, WF10 5NP

Telephone: 01977 522900

Facsimile: 01977 604684

E-mail: recruitment@imexpart.com

Web Site: www.imexpart.com

PERSONAL DETAILS:-

Title:		Forename(s):		Surname:	
Address:				Postcode:	
Home Tel No:			Work Tel No:		
Mobile No:			Any Other No:		
Email Address:					
Do you have a clean Driving Licence for a manual vehicle?					YES/NO*
Are you a car owner?					YES/NO*
Have you ever been refused insurance or disqualified from driving?					YES/NO*
Please provide details of endorsements, disqualifications or refusal of insurance, if applicable:					
Provide details of any vehicle accidents you have had in the last 3 years, including who was at fault					

EDUCATION/QUALIFICATIONS (Please state most recent first):-

Dates:	School/College:	Subject(s):	Grade:

TRAINING/OTHER ACHIEVEMENTS:-

List any other achievements or training which you think may be relevant to your application:-

Do you have any supervisory experience?	YES/NO*
If so, please give details below:-	
Do you have any forklift experience? (If not applicable please mark N/A)	YES/NO*
If so, please give details below:-	
Do you consider yourself computer literate? (If not applicable please mark N/A)	YES/NO*
If so, please select your level of competency below:	
BELOW AVERAGE <input type="checkbox"/>	AVERAGE <input type="checkbox"/>
ABOVE AVERAGE <input type="checkbox"/>	N/A <input type="checkbox"/>

OTHER/GENERAL:-

Have you suffered any illnesses in the last two years?	YES/NO*
If YES, please give details below:-	
In your current/previous employment, how many days sickness (i.e. how many days have you been absent from work) have you had in the last 2 years? Please give details below:-	
Have you ever been the subject of any Disciplinary Procedure?	YES/NO*
If YES, please state the nature of the disciplinary(s):	
Do you have any unspent Criminal Convictions?	YES/NO*
If YES, please state the nature of the conviction(s):	

INTERESTS/HOBBIES:-

Please state your interests and hobbies:-

* Delete As Applicable

Do you have any interests, hobbies or commitments that would impede your ability to work additional hours at short notice?	YES/NO*
If YES, please give details below:-	
How did you learn about this position?	
Do you know, or are you related to, any current employee of Imexpart Limited?	YES/NO*
If YES, please give details below:-	
Have you ever applied previously for a position within Imexpart Limited?	YES/NO*
If YES, please give details, including dates and position applied for, below:-	

REFERENCES:-

Please provide the name and address of TWO people who we can approach for references, at least one should be from your current/most recent employer:-			
Contact Name:		Contact Name:	
Company Name:		Company Name:	
Full Address:		Full Address:	
Email address:		Email address:	
Telephone No:		Telephone No:	
We may wish to contact your current/previous employer for a reference, do we need to ask your permission before doing so?			YES/NO*

If your application was to be considered further, are there any dates when you would NOT be available for interview?

Please give details of your current notice period.

PREVIOUS WORK EXPERIENCE *(Begin with your most recent employment):-*

Dates From/To:			
Employer:			
Position Held:			
Brief Description of Duties:-			
Reason for Leaving:		Salary:	

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Employer:			
Position Held:			
Brief Description of Duties:-			
Reason for Leaving:		Salary:	

PREVIOUS WORK EXPERIENCE *(Continued from previous page):-*

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PREVIOUS WORK EXPERIENCE *(Continued from previous page):-*

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APPLICABLE SKILLS:

Position Applied For:	
Please give a brief description of what attracted you to this position and what skills you have obtained that would make you a suitable candidate for this position:-	

DECLARATION:-

I confirm that the information contained within this application, to my knowledge, is true, accurate and not misleading in all aspects. I also understand that if it is discovered that any information is inaccurate, false or misleading, if I am employed by the Company, disciplinary action might be taken against me:-

PRINT NAME		SIGNATURE		DATE